



## Covid-19 Response

**Holland Manufacturing** has been closely monitoring the situation with the coronavirus and taking proactive steps to protect our employees while still maintaining our promises to our valued customers and to the greater national supply chain.

As a producer of packaging materials, Holland Manufacturing is considered an essential business within the supply chain and will be permitted to operate despite the State of New Jersey taking aggressive, needed measures to protect state residents.

March 10th, Holland announced a series of actions to help protect our employees and position in the supply chain.

The following efforts have been added to with additional precautions.

- Education of our workforce – supplying recommendations from the CDC.
- Increased Workplace Cleaning – daily disinfecting public use areas, machine controls, doorknobs, bathrooms, etc.
- Travel Restrictions – All non-essential customer and vendor visits are restricted until further notice.
- Increased Raw Material Safety Stocks – procurement of additional raw materials for most common products.
- Increased Production Capacity – producing coverage orders for customers that provide forecasts of requirements.
- Creation of “Work From Home” Program – utilizing virtual office platforms to allow majority of office staff to work from home.
- Additional Social Distancing Measures in Manufacturing Plants – isolating production departments, scheduling changes and operational instructions
- New Rules for Shipping and Receiving – strict rules for interaction with truck drivers for delivery and shipping.

**Holland Manufacturing** is committed to servicing our customers and protecting our employees.

Open communication between our customers, employees and vendor partners will be critical to successfully being able to play our part in the national supply chain.

To all of the families being affected directly by this unprecedented event, our thoughts and prayers are with you.